



Hop & Heritage Festival Vendor Regulations

Vendors are the face of our festival and as such, we count on you to help us look great! We are thrilled that you are interested in partnering with us for this incredible community event. To create a successful festival/vendor relationship we have created a list of guidelines that will allow us to maintain the integrity of our festival image and mission. The selection process for vendors is one that is taken seriously by the Festival Committee and failure to comply with the following items will make you ineligible for participation at future events.

Application/Cancellations

- Incomplete or late applications will not be considered. Applications must be received by August 29, 2023 in order to be considered by the vendor selection committee.
- Submitting an application does not guarantee you a vendor spot at the festival.
- You will receive notice of the committee's decision on your application within 72 hours of submission. Should your application not be accepted, you will receive a full refund of fees paid.
- If you would like to withdraw your application and receive a full refund, you must do so prior to September 1st. Cancellation requests made past that date will not receive a refund.
- In cases of true emergency (death of a family member, hospitalization, etc.), refund requests may be made past the deadline. Committee members will evaluate these requests after the festival and make refunds as available.
- In the event that the festival is cancelled, application fees will be transferred to the following year.

Booth Guidelines and Expectations:

- All vendors must be relevant to the vision of our festival: artisan, craft, & heritage. We encourage vendors to incorporate a display or interactive opportunity that highlights the period 1856-1956 when Independence was the Hop Capital of the World. Decorating with hops, demonstrating your craft, integrating historical knowledge, dressing in period costume, and/or creating special "hopped" items are some examples. Direct resale vendors will not be allowed. Failure to meet this requirement makes you ineligible to participate in future festivals.
- Vendor spaces are sold in 10x10 increments. Additional booths may be purchased to fit your space needs, however the maximum booth width is 10 feet (to allow for emergency vehicle access) —no exceptions.
- Specific booth locations may be requested, but are not guaranteed.
- Hours of operation are 12pm – 8PM on Saturday, September 16th, 2023.
- Set-up for trailers Saturday beginning at 9am. For tents, Saturday from 8am—11:30am. No set-up prior to 9am on Saturday. All vehicles must be removed from the area by 11:30am. We will show you where you can park.
- Tear down: All vendors are required to stay open until the end of the festival at 8PM. No early take-downs are permitted.
- Vendor is responsible for providing your own extension cords, hoses, water containers, ice, flashlights, and other materials.
- Food vendors are under the jurisdiction of the county health department and they do visit to inspect. You are responsible for meeting any and all requirements and permits.

Questions? Contact Natascha Adams downtownindependence@gmail.com or 503.838.4989